

# **Circles of Care**

# General Application for Potential Providers If two parent household a separate application needs to be submitted by both parents

APPLICANT ADDRESS
Street Address:
City: State: Zip Code: County:
APPLICANT PERSONAL INFORMATION
Full Name:
Other Last Names Used:
Date of Birth: Social Security Number:
Driver's License # State:
Gender: Male Female Citizenship Status: U.S. Citizen Permanent Resident
Marital Status: ☐ Married ☐ Divorced ☐ Separated ☐ Single ☐ Other:
Ethnicity:
Religion: Catholic Lutheran Protestant Jewish Baptist Other:
If applicable; name of church/ religious institution:
Email Address:
Cell: () Work: () Home (if applicable): ()
Who is your cell phone provider: □ATT □ Sprint □T-Mobile □Verizon □Other:
How did you hear about Circles of Care:
Are you Interested in: ☐ Foster Care ☐ Adoption ☐ Foster to Adopt ☐ Kinship

#### CURRENT RESIDENCE/HOME ENVIRONMENT

<b>Type of Housing</b> : ☐ House (☐ O	wn/ Rent) Apartment	☐ Mobile home	□Duplex
Approximate value of residence	: \$		
Number of: Bedrooms:	Bathrooms:	Floors:	
Water Service: City Water an	d Sewer 🔲 Well and / or Sep	otic Tank	
Cooling/Heating: Central Heat	Air □Window Units		
<b>Types of Appliances:</b> □ Electric	□Gas □Both		
Firearms/Weapons in the home	: □Yes □No		
Firearms/Weapons Storage (mu	st be double locked):		
,			
<b>Trampoline:</b> □Yes □No	<b>Pool:</b> □Yes □No	Hot Tub: ☐	Yes No
Pets: \( \subseteq \text{Yes} \) \( \subseteq \text{No} \)			
Name:	<b>Type of Pet</b> : □Dog □Cat □	Other:	Breed:
Name:	<b>Type of Pet</b> : □Dog □Cat □	Other:	Breed:
Name:	<b>Type of Pet</b> : □Dog □Cat □	Other:	Breed:
Name:	<b>Type of Pet</b> : □Dog □Cat □	Other:	Breed:
Name:	<b>Type of Pet</b> : □Dog □Cat □	Other:	Breed:
*Each pet must ha	ve current rabies vaccinations	on file with Circles of	Care at all times.
MOTOR VEHICLE	INFORMATION (Any V	ehicle Transporting	Children in Care)
Year: Make:		Model:	
*All vehicles trans	porting children must stay cur	rent with their registrati	on and insurance

## MEMBERS OF THE HOUSEHOLD

Full Name:		
Date of Birth://	Age:	Social Security Number:
Gender: Male Female	Relationship: □(	Child Parent Other:
Full Name:		
		Social Security Number:
Gender: Male Female	Relationship:	Child Parent Other:
Full Name:		
Date of Birth://	Age:	Social Security Number:
Gender: Male Female	Relationship:	Child Parent Other:
Full Name:		
Date of Birth://	Age:	Social Security Number:
		Child Parent Other:
Date of Birth://	Age:	Social Security Number:
Gender: Male Female	Relationship:	Child Parent Other:
FAML	IY MEMBERS NO	OT LIVING HOUSEHOLD
Full Name:		
Date of Birth://		Relationship: Son Daughter
Address:		
Email:		

Full Name:	
Date of Birth:/ A	<b>Age:</b> Relationship: □Son □Daughter
Address:	
Full Name:	
Date of Birth:/A	age: Relationship: \[ \] Son \[ \] Daughter
Address:	
Phone:	
Full Name:	
Date of Birth:/ A	
Address:	
Phone:	
Email:	
•	e age of 13 residing outside of the home will be contacted for a reference. see use additional sheets if necessary
ED	UCATION BACKGROUND
High School:	City/State:
	r of Graduation if Applicable:
Collogo/University/Trades	City/State.
	ation if Applicable: Degree/Trade:
	City/State:
Graduate: □Yes □No Year of Gradu	ation if Applicable: Degree/Trade:

## **EMPLOYMENT HISTORY (Last 10 Years)**

Dates of Employment:	Employer:		
Job Title:	City/State:	Current Salary:	
Dates of Employment	Employer:		
Job Tide.	City/State	Reason for leaving:	
Dates of Employment:	Employer:		
Job Title:	City/State:	Reason for leaving:	
Dates of Employment:	Employer:		
		Reason for leaving:	
Dates of Employment:	Employer:		
Job Title:	City/State:	Reason for leaving:	
Dates of Employment:	Employer:		
Job Title:	City/State:	Reason for leaving:	
	*Please use additional	sheets if necessary	
	MILITARY S	ERVICE	
Branch:		Dates of Service:	
Rank:		Type of Discharge:	
	MEDICAL BAC	KGROUND	
Please described any/all major a	s well as minor health issue	es:	
		~~	
-			
Are you or any household meml	per being treated for physic	al or psychological illness?	□Yes □No
If Yes Please explain:			

# MEDICATIONS

Are you taking any medication (prescribed an	nd/or over the counter)?	□Yes	□No
Name of Medication:	Dosage:		
Purpose:			
	Dosage:		
Purpose:			
	Dosage:		
Purpose:			
	se additional sheets if necessary		
C	RIMINAL HISTORY		
Have you or any member of the household ev	er been arrested?	☐ Yes	□No
·			
		· · · · · · · · · · · · · · · · · · ·	
Have you or any member of the household ev	er been convicted of a misdemeanor or felony?	☐ Yes	□No
If yes, please explain:			
Have you or your spouse/ or family member l	iving in your home ever been a subject of a report	which add	resses
the serious physical, emotional, sexual abuse	or neglect of a child?	☐ Yes	□No
If yes, please explain to include dates and circ	eumstances:		
Have any of your children ever been involved	with juvenile court?	☐ Yes	□No
If yes, please explain:			

# RESIDENCE HISTORY (Past 10 Years) Full Physical Addresses are Required

Date (Month & Year) moved into current address:		
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		
Previous Physical Address:		
Dates (Month & Year) Resided at Address:	to	
Reason for Move:		
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		·
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		· · · · · · · · · · · · · · · · · · ·
Previous Physical Address:		
Dates (Month & Year) Resided at Address:		
Reason for Move:		
*Please use addition	onal sheets if necessary	

# LOCAL AND COMMUNITY RESOURCES

What school district is the residence located in?	
Elementary School:	
Address:	
Middle School/Junior High:	
Address:	
High School:	
Address:	Phone: ()
Other Specialty School:	
Address:	
Nearest Medical Facility/Hospital to the residence:	
Address:	Phone: ()
Other community resources in the area (library, boy/girl so	couts, YMCA, parks):
	ND INTERESTS
Foreign Languages:	Fluency:
Interests and Hobbies:	
Social Activities you participate in:	
Professional organizations you belong to:	
Volunteer work you have done:	

#### **EMERGENCY CONTACTS**

# GENERAL QUESTIONS

Why do you want to become a foster care provider?
What do you feel you and your family can offer a foster child living in your home?
Give a brief description of your own childhood, including where you lived, how you were disciplined, how your family communicated, etc.:
Has any member of your family been in foster care?  If yes, who was in care and for how long?
Have you ever been licensed to provide foster care or adoption with another Child placing agency? ☐Yes ☐ No. If yes, with what Child Placing Agency and dates of licensure?
How would you handle the financial situation if your foster care stipend check failed to arrive when expected?
What methods of discipline do you think are appropriate for children?
Describe any experience you have in working with children who have emotional, physical, or behavioral problems and what you have learned from that experience:

Have you ever taken anyone into your home for an extended period of time?	☐ Yes ☐No
If so, please explain:	
Describe a typical week for you, including what you do in your spare time:	
Do you consume alcohol, tobacco, and /or drugs?	
If yes, please described the usage and frequency:	
How do you deal with your frustration and anger towards other people, in particular,	children and adolescents?
How do you respond to being supervised by another person?	
How do you believe supervision could help you?	
How would your lifestyle change with a foster child in your home?	
What do you think would make a child:	
Runaway?	
Hurt him/herself or someone else?	
Damage Property?	
Have a tantrum?	

What could you do to prevent some of the above situations?

# SUBJECTIVE QUESTIONS

My family raised me to value:
1
2
3:
My three greatest strengths are:
1
2
3:
My three greatest weaknesses are:
My time greatest weaknesses are.
1
2
3:
The worst part of my adolescence was:
The worst part of my adolescence was.
I expect a child in my care to:
Texpect a cliffe in my care tot
I can tell when I am burned out when:
I want to learn more about:

## REFERENCES

	FAMILY MEMBER	
Name:	Email:	
Address:		Phone: ()
Name:	NON-FAMILY MEMBER (must have two that are associated with your mail:	
Name:	Email:Email:Email:Email:Email:Email:Email:Email:Email:Email:Email:Email:Email:	Phone: ()
Name:	Email:	
I affirm th	nat the information provided on this application is true, correct, a edge and belief. I acknowledge that any false or misleading state y made to Circles of Care, or failure to disclose material facts can	and completed to the best of ements willfully or
Applicant S	Signature	Date

#### **CIRCLES OF CARE**

#### BEHAVIOR TOLERANCE CHECKLIST

This sheet is to be completed as part of your licensing procedure. This list will be reviewed with the COC worker and specific areas will be discussed. It will be used in the consideration of future placements.

Check the column which best describes your family's reaction to each item and your ability to work with such behaviors and issues. Make additional comments if appropriate. If providers differ in their opinion, they may check different columns and designate "1" and "2"

BEHAVIOR	COULD HANDLE	COULD POSSIBLY	WOULD NOT HANDLE	QUALITY, DEGREE, EXTENT, OR ADDITIONAL COMMENTS.
DEPRESSION				
WITHDRAWL				
DESTRUCTION OF PROPERTY				
SELF INJURIOUS BEHAVIOR				
HYPERACTIVITY				
DEFIANCE				
VERBAL AGGRESSION				
PHYSICAL AGGRESSION				
SEVERE PHYSICAL HANDICAP				
LEARNING DIFFICULTIES				
NERVOUS MANNERISMS				
MENTAL RETARDATION				
SPEECH IMPEDIMENT				
CRYING OR WHINNING				
SUICIDAL THOUGHTS				
TALKING BACK				
POOR HYGIENE HABITS				
OVEREATING				
ANOREXIA/BULIMIA				
RUNNING AWAY				
SWEARING				
SMOKING (CIGARETTES,ETC.)				
FIGHTING				
STEALING				
ALCOHOL				
OTHER DRUG/ CHEMICAL ABUSE				
SEXUAL ACTING OUT				
MASTERBATION				
ENURESIS ( BEDWETTING)				
ENCOPREIS (UNCONTROLLABLE BOWL				
MOVEMENTS)				
PREGNANCY				
TEMPER TANTRUMS				
LYING				

# RIGHT OF REFUSAL TO DENY LICNEUSRE AND FREE REIMBRUSEMENT ACKNOWLEDGEMENT

Circles of Care reserves the right to deny licensure of foster care or adoption applicants at any time during the licensing process.

Foster and Adoptive Parents who apply with Circles of Care apply as potential providers to be licensed by Circles of Care. The licensing procedure is a "process" that involves many steps and has many requirements. Some of the steps include an FBI check, home study, training, background check and home inspections. Every step and requirement is an opportunity for Circles of Care to evaluate the applicants to determine if the applicants are a good fit for our agency and can meet the needs of the children we serve. Circles of Care reserves the right to deny potential foster and adoption applicants at any time during the licensing process.

Circles of Care is not responsible for any lost work or wages for the time or effort the applicant spends to go through the licensing process, regardless of whether or not the licensure occurs.

In addition, as part of the licensing process, there are certain requirements to include: FBI background checks, Fire Inspections, Health Inspections and TB testing that incur a cost to the applicants. Circles of Care reimburses up to a certain amount for inspection fees and TB testing. The reimbursement amount Circles of Care will pay can change from year to year based on budgets. Applicants need to inquire and know the current reimbursement for these costs and factor that into their decision to pursue licensure.

Applicants are not to schedule or obtain these requirements that have associated fees, unless specifically instructed to do so by Circles of Care. The reimbursement amounts provided by Circles of Care will only be paid to the applicant if Circles of Care had specifically instructed the applicants to obtain these requirements.

No supplies of	or repairs	that may	be re	equired 1	to pass	such	inspections	are	paid	for	by	Circles	of	Care	nor
reimbursed to	the applic	ant regard	dless	of wheth	ner or i	ot the	applicant is	lice	nsed.						

Applicant Signature	-	Date

#### FIRE AND HEALTH INSPECTION ACKNOWLEDGEMENT

As part of the assessment to license a potential foster home, all homes must receive fire and health inspections from the county health department and the city or state fire departments. Once licensed, these inspections are required to be repeated every two (2) years for regular homes and for group homes, once every year.

Circles of Care will reimburse homes for some of the cost of the inspections. Inspection fees range by city and county and the amount Circles of Care will reimburse can change based on budgets. Please inquire about what the current inspection fee reimbursement is and factor that in to your decision to purse licensure.

For new potential homes, this reimbursement is done after the home is officially licensed or denied and for current homes, once the inspection reports have been turned in to Circles of Care.

Circles of Care reimburses for the inspection fee cost only. Circles of Care does not pay or reimburse for anything that is required to be done to your home to pass these inspections such as having fire alarms, fire extinguisher or repair and maintenance that the inspectors feel is needed on your home.

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Common	things	needed	to 1	กลรร	11151	nections:
Common	1111155	necaca	io	Dass	1115	pections.

#### For Fire:

Fire Extinguisher (5lbs) one each floor of the home Fire Alarms on each floor if 2 story Carbon Monoxide detector if home is equipped with gas. A/C unit serviced or checked out by AC Company.

#### For Health:

First Aid kit Child cover protectors on electrical outlets

Applicant Signature	Date